

# MAOT Minutes

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May 24, 2021

## I. Call to Order and Welcome

1. Present: Donna, Karen, Susan, Tina, Melanie, Michelle, Brittany, Susan, Alissa, Casey
2. Absent: Jan, Lisa, Sarah
3. Guest: Daisy Reid, OTA, COTA
4. Quorum established and meeting called to order – 6:20pm

## II. Approval of Past Meeting Minutes

1. January 2021 minutes
  - a. Minor changes recommended by Karen, **Brittany** to make updates
2. **Melanie makes motion, Tina seconds, Unanimously approved**

## III. New business

1. Appointments
  - a. Reimbursement Representative –
    - Daisy Reid, OTA, COTA - attended and introduced herself – has an interest in this position – see letter for qualifications
    - **Board votes and unanimously approved**
  - b. Public Relations Representative
    - Allison Klowan, OT/c, OTD – unable to attend tonight, but has an interest in this position – see letter for qualifications
    - **Board votes and unanimously approved**
  - c. Academic Representative
    - Michelle expressed interest in continuing
    - **Board votes and unanimously approved**
  - d. Member at Large for Nominations and Awards
    - Alissa expressed interest in continuing
    - **Board votes and unanimously approved**
2. Elections
  - a. President and Clerk are both up for election this year
    - Karen will not be running for re-election as President
    - Involvement with ASAP has been much more time-consuming
    - Discussed process for orienting new presidents now and in the future
      - i. President-elect position was presented as new position to add to the Bylaws and elect for a year
      - ii. **Melanie makes motion to create position of President-elect, Tina seconds, unanimously approved**
      - iii. **Michelle** will send Alissa notes from Rotary Club about how this position works
  - b. Election email to membership will go out in June – **Donna/Karen**
  - c. Also discussed having Executive Committee meetings in the future
3. Linda Duncombe Award for Mental Health
  - a. **Michelle and Lisa** are going to work on this

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4. Town Halls
  - a. Considering Telehealth as a topic possibly in the Fall
    - Lots of regulations that vary from state to state
    - Discussed doing update on website about Telehealth regulations – **Karen** to address this
5. Bylaws
  - a. Need to be reviewed and revised
  - b. Update – must be a member of AOTA to be part of ASAP
  - c. Falls under VP purview per bylaws – **Tina and Donna** to send out email to garner interest and develop committee
  - d. Plan to begin this process in the Fall
6. Strategic Plan
  - a. Need to review and revise
  - b. Most recent plan 2016-2018
  - c. Plan to begin this after the Bylaws are complete
7. DMH/DCF – Tina
  - a. DMH and DCF contracts are up for bid
  - b. DMH is supportive of OT
  - c. In a DCF meeting, it was said that OT doesn't need to be provided if "someone else can provide the same services"
  - d. **Tina** contacted Sarah and will continue to follow-up on this and take the lead on continuing to address this – Karen also suggested looping in Lisa in the discussion
8. OT School Guidelines
  - a. Jan Hollenbeck and Sharon are committed to getting guidelines done and will be ready for editing over the summer
  - b. Costs are approx. \$1,000 for editing/layout design – will be part of budget starting July 1, 2021
  - c. **Casey makes motion to add budget line with \$1,000 for school guidelines, Melanie seconds, unanimously approved**

## IV. Updates

1. Membership update
  - a. 262 OTR's
  - b. 20 OTA's
  - c. 7 retired OTR's
  - d. 60 students
  - e. **353 members**
  - f. 25 people with overdue renewals
  - g. 12 new members in the last 30 days, 7 in the last 7 days likely due to new SIGs
2. Conference update
  - a. Contract with Whova

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- b. 3 proposals and 4 posters submitted – deadline to be extended to June 20
- c. Conference committee meeting soon
- 3. SIG update
  - a. Some people are deciding to attend SIGs late in the day, and therefore aren't getting the links in time to attend the meeting
    - **Tina makes a motion to set a deadline for registration for online SIG meetings, Alissa seconds, unanimously approved**
    - **Deadline set for 2pm, Susan** to inform SIG coordinators, **Donna** to post on website and add to SIG Template
  - b. Dropbox for SIGs exists – currently one folder for all SIGs, and old docs should be deleted before new ones are posted
  - c. SIGs are resuming hybrid models
- 4. Allied Health Board update
  - a. Melanie Glynn has been sworn in as OTA Rep
  - b. Continuing competency regs have been passed, but have not been drafted
  - c. OT Compact is next project – **Karen** to contact Chuck at AOTA to hold Town Hall to provide info to membership re: OT Compact
    - Recommendation to have Town Hall in September
- 5. RA Update – not provided during this meeting
- 6. Government Relations update
  - a. Mental Health Senate Bill has been referred to the committee on MH, substance use, and recovery. House Bill has been referred to committee on financial services – waiting to hear about when hearings will occur
  - b. May 19 – Gov Baker wants to move us from Division of Professional Licensure to Department of Public Health – big push because of telehealth
  - c. Telehealth is now permanently part of insurance reimbursement – multiple amendments filed - questions from insurance companies related to “what is a visit,” defining chronic disease to include pediatric dx's, state compact for licensure
- 7. Treasurer's Report
  - a. Reinstating President's fees - \$1,000.00
  - b. Donna's salary – **Casey and Karen** to schedule separate budget meeting
  - c. Need info to update conference numbers
  - d. On target for 2021
- V. **Next Meetings**
  - 1. **Donna** to send doodle poll
- VI. **Adjournment**
  - 1. **Melanie makes motion to adjourn, seconded, unanimously approved.**