

# MAOT Minutes

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May 20, 2020

## May 20, 2020 Minutes

### I. Call to Order and Welcome

1. Present:
2. Absent:
3. Quorum established and meeting called to order – 6:35pm

### II. Approval of Past Meeting Minutes

1. February 2019 minutes
2. Diane makes **motion** to approve, Lisa **seconds, unanimously approved**

### III. Updates

1. Fall conference
  - 4 presentations submitted, 6 posters – no vendors, have not yet advertised
  - Contract is for \$20,000, if cancelled 90 days before, only liable for \$2,000. Not liable if there is a state of emergency
  - Discussion about pros and cons of virtual conference
  - Conference committee will do the work of planning the conference, but the board needs to decide if it will be virtual
  - Board **votes** and **approves** virtual fall conference on October 30, 2020
  - Karen to talk to conference committee
2. Telehealth survey
  - Survey to get information about how to put telehealth in real legislation
  - Brittany and Sarah willing to help
3. Budget – **due in June**
  - May need to pay a company to manage conference
4. SIG Update
  - Worcester MH had first meeting today – Emily helped co-chair
  - Can members from out of state receive a discount if they are members of another state assoc? Possibly \$5.00 fee?
  - **Motion** made by **Alyssa, seconded by Susan, approved unanimously** to begin allowing members from neighboring organizations to attend SIG's at discounted cost.
  - Can meetings be recorded and pay to view later? Can you still get contact hours?
  - **Susan** to email SIG leaders to see how we can begin to structure remote attendance
5. Legislative Update
  - No updates, quiet.
6. Allied Health Board
  - Meeting virtually, will not have any discussion re: regulation revisions until they meet in person
  - MA put emergency provision that will allow people to do telehealth in other states
  - Deb Slater sworn into vacant OT position
  - OTA rep position remains unfilled

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- **Karen** to email the schools to see if there is any interest, email to members, and put on Facebook page
  - No new meeting for at least 3 weeks, May and June will be virtual
7. Reimbursement Update
    - Very quiet – no emails regarding telehealth from members since email blasts went out
  8. Membership Update
    - 315 members, 73 renewals outstanding, 6 new members and 4 of them were in May
  9. Membership Outreach
    - Daria suggested discounted rate for membership – giving people 3 free months of membership
    - Maybe a raffle for SIGs to pick people for free conference registration – to increase SIG membership – many people are not MAOT members who attend SIGs
    - **Karen** to check with AOTA to see if there is a list of MA practitioners who we can send an email to letting them know if the free 3 months of membership
    - Discussed holding Town Halls over the summer to entice people to get involved – “Practice Round Tables”
    - **Karen, Daria, and Donna** to put together draft email to share with the board
    - **Lisa** makes **motion, seconded, passes unanimously** to offer three free months of membership to new members and run Town Halls
    - **Lisa and Jan** offered to help with the Town Halls
  10. Treasurer’s Report
    - No update
  11. Social Media/Public Relations Update
    - No update

## IV. Other business

1. Elections – VP & Treasurer
  - VP – Tina is interested in staying on
  - Treasurer – Casey is interested in staying on
2. Appointments – Gov Relations, Reimbursement, Public Relations, Volunteer Coord, SIG Coord
  - Ellie and Diane are looking to change focus
  - Sarah willing to step back if someone else is interested, otherwise will stay on
  - Alisa to send out notices for recruitment and to solicit interest
  - Reimbursement and Public Relations need recruitment
  - Need to get an announcement out timely so we can **decide by mid-June**
3. Bylaws/Board job descriptions
  - Need to update Jan’s new member at large position
  - **Jan** to write up her role and send it in
  - Add to job descriptions – must be licensed in MA and be a member of MAOT
  - **Karen** to share document of job descriptions with the board

## V. Next Meetings

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1. June
  - Budget, elections, and free membership
  - Conference committee meeting needs to be scheduled
  - **Donna** to reach out
2. August
3. October before conference
4. December to wrap-up conference

## **VI. Adjournment**

1. **Motion** to close, **seconded, unanimously approved.**