

## MAOT Board Meeting Minutes

January 11, 2024, 6:30-8:00

**Board Present:** Michelle Savrann, Melissa Tapp, Brittany Adams, Karen Hefler, Kylie Brenneman, Alexis Morin, Casey Morle, Mary O'Donnell, Minna Levine, Jan Hollenbeck, Daisy Reed, Jess Bauza de Garcia, Brij Maliya, Lisa Boyajian

**MAOT Administrator:** Lisa Salemi

**Absent:** Daisy Reed, Jess Bauza de Garcia, Brij Maliya, Lisa Boyajian

Topic	Discussion	Follow-up Plan
<b>Minutes from 11/9/23</b>	Accepted by board	N/A
<b>E-Mail Accounts</b>	Lisa and Michelle meeting with NHOTA website manager regarding e-mail accounts and what we can do to keep things consistent with MAOT.	More to Come
<b>Current Membership Numbers</b>	November- 16 additional members December- 12 additional members SIGS- 110 members attended as of December	-
<b>Budget/Conference Income</b>	<b>2024 Conference Committee Meetings to begin January 24<sup>th</sup></b>  Vendors- \$15,675- Registrations- \$53,365- Food- \$400 Raffle- \$465.25 Total Income- \$69,905.38 Total Expenses- \$32,399.38  Total Earned Overall: \$37,505.87 (2023 Conference Total Income)	-

<p><b>Social Media</b></p>	<p>\$250 Alloted for donations</p> <p>Instagram- 1-2 new followers a week—368 followers currently</p> <p>Facebook- Share Facebook posts! Gaining new views and followers daily!</p>	
<p><b>Legislative Update</b></p>	<p><b>Compact Bill</b></p> <p>Message sent out to extended e-mail list asking for volunteers to send emails out. Nursing is in opposition to this, so it may be difficult. No new updates since this past summer.</p> <p><b>Mental Health Bill</b></p> <p>Testimonies (oral) for this. Mary provided a wonderful oral and written testimony. 26 additional letters were compiled from OTPs and other professionals and sent to lobbyist in mid-December. We may not hear from lobbyist until mid-February. Michelle, Lisa, and Karen have a meeting with the chair on 1/23/24 that the mental health committee oversees. We have done all that we can at this point and now we will wait to see the outcome of this cycle.</p> <p><b>tMed Work with DOI</b></p> <p>DOI had a listening session 2 weeks ago and the team had a meeting yesterday to figure out how to help further tele-med. MAOT to send out current regulations and ask for volunteers to send letters out.</p>	
<p><b>Vacant Positions (Volunteer Rep and Reimbursement Rep)</b></p>	<p><b>Job Descriptions/Terms</b></p> <p><u>Reimbursement Rep(s) and Volunteer Rep(s)</u>: Have a 2-person team. Keep term at 4 years and stagger terms. Must fill two positions now. Please start posting to recruit.</p> <p>Consider a Volunteer Committee for Volunteer Rep and not 2 people (or work closely with Clerk/Partner with Clerk)</p> <p><u>Government Relations</u>- Recruit 2 volunteers as well.</p> <p>*Look into all of this more in depth.</p>	<p>Continued</p>

<p><b>January-June Goals</b></p>	<p><b>Members Only section of website</b> (NH and Maine have Members Only)</p> <p>Look more into what other states offer</p> <p>-Ask Board what they think members would want in a Members Only Section. Talk to other associations and collaborate on what they do and what we can do</p> <p><b>SIG Next Steps</b></p> <ol style="list-style-type: none"> <li>1. Develop policy for recordings SIG meetings, distribution, and awarding Contact hours</li> <li>2. Evaluate current cost structure, review other state association costs for SIG (members only?)</li> <li>3. Timelines for OTA and Older Adult Sig-Kick Off Ideas</li> </ol> <p>OTA SIG- Open to all OTAs at first meeting</p> <p>Older Adult- Still waiting on someone else to assist Melissa Tapp with this so it is not overwhelming. Free for all for the first meet and greet SIG/review what people would like to see/discuss/planning a meeting to kick off?</p> <p><b>Development of One Student Related Activity</b>  Free for students as a kickoff.  Student ran SIG  Student centered page on website  Student Volunteer Blogs (that are changing constantly)</p> <p><b>Identify DEI Focused Activity</b>  Town Hall type of presentation (Jess) by end of year.</p> <p><b>Approved Provider Program</b>  Procedures finalized and implemented need to be completed soon.</p> <p>Jan H. has a course that combines ethics and jurisprudence to meet the ethics requirement to meet licensure requirement. 2 hours total.</p>	

	<p>Jurisprudence (in addition to “Ethics”) is required as of 9/2024.</p> <p>Ethics requirement will give Members Only this benefit with membership to Members Only section</p>	
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